



## TOWN OF WINTER PARK Preliminary Plat Referral Agency Checklist

PROJECT: \_\_\_\_\_

OWNER: \_\_\_\_\_

Submittals will be distributed to various review agencies (public utilities, fire district, water and sanitation district, US Army Corps of Engineers, etc.) for their review and comments prior to Planning & Zoning Commission presentation. The following is a list of review agencies and their submittal requirements. Please be sure to provide the necessary copies required by each pertinent agency as indicated.

All plans shall be folded and collated appropriately at time of submittal.

- \_\_\_\_\_ A. Colorado Department of Transportation (when property access would require a CDOT access permit from US Highway 40)
  - \_\_\_\_\_ 1. 24 "x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  - \_\_\_\_\_ 3. Drainage Study
  
- \_\_\_\_\_ B. Colorado Division of Wildlife
  - \_\_\_\_\_ 1. 11" x 17" Plat
  
- \_\_\_\_\_ C. Colorado Geological Survey
  - \_\_\_\_\_ 1. 24" x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  - \_\_\_\_\_ 3. Drainage Study
  - \_\_\_\_\_ 4. Geological Technical
  - \_\_\_\_\_ 5. CGS Application
  - \_\_\_\_\_ 6. CGS Application Review Fee (Check made out to Colorado Geological Survey)
    - Small Subdivision (less than 20 acres ) \$485
    - Large Subdivision (20 acres or more, 10 dwellings or more) \$595
    - Very Large or Complex Subdivision - hourly rate of reviewer
  
- \_\_\_\_\_ D. Comcast
  - \_\_\_\_\_ 1. 24" x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  
- \_\_\_\_\_ E. Denver Water (when property abuts Denver Water property)
  - \_\_\_\_\_ 1. 11" x 17" Plat
  
- \_\_\_\_\_ F. East Grand Fire Protection District #4
  - \_\_\_\_\_ 1. 24" x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  - \_\_\_\_\_ 3. EGFPD #4 Review Fee \$100 (Check made out to EGFPD)
  
- \_\_\_\_\_ G. East Grand School District
  - \_\_\_\_\_ 1. 11" X 17" Plat
  
- \_\_\_\_\_ H. Grand County Assessor
  - \_\_\_\_\_ 1. 11" x 17" Plat
  
- \_\_\_\_\_ I. Grand County Planning Department
  - \_\_\_\_\_ 1. 11" x 17" Plat

- \_\_\_\_\_ J. Grand County Water & Sanitation District #1 (when property is located within this Special District)
  - \_\_\_\_\_ 1. 24 "x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  - \_\_\_\_\_ 3. Drainage Study
  - \_\_\_\_\_ 4. Geological Technical
  - \_\_\_\_\_ 5. Preliminary Cost Estimates (per Development Improvements Agreement)
  - \_\_\_\_\_ 6. Preliminary Landscape Plan
  - \_\_\_\_\_ 7. Water and Sanitation District "Will Serve" Letter
  
- \_\_\_\_\_ K. Winter Park Water & Sanitation District (when property is located within this Special District)
  - \_\_\_\_\_ 1. 24 "X 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  - \_\_\_\_\_ 3. Drainage Study
  - \_\_\_\_\_ 4. Geological Technical
  - \_\_\_\_\_ 5. Preliminary Cost Estimates (per Development Improvements Agreement)
  - \_\_\_\_\_ 6. Preliminary Landscape Plan
  - \_\_\_\_\_ 7. Water and Sanitation District "Will Serve" Letter
  
- \_\_\_\_\_ L. Headwaters Trails Alliance
  - \_\_\_\_\_ 1. 11" X 17" Plat
  
- \_\_\_\_\_ M. Mountain Parks Electric
  - \_\_\_\_\_ 1. 24" x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  
- \_\_\_\_\_ N. Century Link
  - \_\_\_\_\_ 1. 24" x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  
- \_\_\_\_\_ O. US Army Corps of Engineers
  - \_\_\_\_\_ 1. 24" X 36" Plat
  
- \_\_\_\_\_ P. US Forest Service (when property abuts US Forest Service property)
  - \_\_\_\_\_ 1. 11" X 17" Plat
  
- \_\_\_\_\_ Q. Xcel Energy
  - \_\_\_\_\_ 1. 24" X 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  
- \_\_\_\_\_ R. Adjacent Property Owners (enough copies for all adjacent property owners)
  - \_\_\_\_\_ 1. 11" x 17" Plat
  
- \_\_\_\_\_ S. Public Works Department
  - \_\_\_\_\_ 1. 24" x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  
- \_\_\_\_\_ T. Town Engineer
  - \_\_\_\_\_ 1. 24" x 36" Plat
  - \_\_\_\_\_ 2. Construction Drawings
  - \_\_\_\_\_ 3. Drainage Study
  - \_\_\_\_\_ 4. Geological Technical
  - \_\_\_\_\_ 5. Preliminary Cost Estimates (per Development Improvements Agreement)
  - \_\_\_\_\_ 6. Preliminary Landscape Plan
  - \_\_\_\_\_ 7. Stormwater Management Plan

- U. **Total Plans Required:**
- \_\_\_\_\_ 1. **11" x 17" Plat (PLUS ADJACENT PROPERTY OWNERS)**
  - \_\_\_\_\_ 2. **24" x 36" Plat**
  - \_\_\_\_\_ 3. **Construction Drawings**
  - \_\_\_\_\_ 4. **Drainage Study**
  - \_\_\_\_\_ 5. **Geological Technical**
  - \_\_\_\_\_ 6. **Preliminary Cost Estimates (per Development Improvements Agreement)**
  - \_\_\_\_\_ 7. **Preliminary Landscape Plan**
  - \_\_\_\_\_ 8. **Stormwater Management Plan**
  - \_\_\_\_\_ 9. **Water and Sanitation District "Will Serve" Letter**
  - \_\_\_\_\_ 10. **CGS Review Fee / Application**
  - \_\_\_\_\_ 11. **EGFPD #4 Review Fee \$100**
  - \_\_\_\_\_ 12. **Mineral Estate Owner Form**

Submittals will not be considered complete if each of the previous items are not addressed or accounted for. Only complete submittals will be accepted. Only complete submittals will start the "clock" for Planning & Zoning Commission presentation.